

SPRINGWELL LEARNING COMMUNITY - LINCOLNSHIRE



Charging and Remissions Policy

<u>DATE POLICY WRITTEN:</u>	<u>September 2019</u>
<u>GOVERNOR RATIFICATION DATE:</u>	<u>17th October 2019</u>
<u>DATE OF REVIEW:</u>	<u>October 2020</u>

CHARGING AND REMISSIONS

The law on charging for school activities in schools is set out in Sections 449-462 of the Education Act 1996. Charging and remissions at Springwell Lincolnshire are made in line with this legislation and reflect the following principles:

- Springwell Lincolnshire recognises the valuable contribution that a wide range of activities including school visits, afterschool clubs and residential experiences can make towards pupils' personal and social education.
- The Governing Body aims to promote and provide such activities both as part of a broad and balanced curriculum and as additional optional activities.
- We believe that all our pupils should have an equal opportunity to benefit from school activities and visits (curricular and extra-curricular) independent of their parents'/carers' financial means.

ACTIVITIES WHERE NO CHARGE WILL BE MADE

At Springwell Lincolnshire we do not charge for the following:

- Admissions to our school.
- Education provided during school hours, including the supply of materials, books, instruments or other equipment.
- Education provided outside of school hours if it is part of the school's curriculum.
- Entry for prescribed public examinations, where the pupil has been prepared for them at the school.
- Examination re-sit(s) if the pupil is being prepared for the re-sit(s) at the school.
- Transporting registered pupils to other premises where the governing body or local authority has arranged for pupils to be educated.
- Transport that enables a pupil to meet an examination requirement when they have been prepared for that examination at the school.
- Transport provided in connection with an educational visit.

N.B Free home to school transport is provided by the Local Authority at the start and end of the school day only, in line with Local Authority's transport criteria . The school cannot guarantee that transport will be available for pupils outside of these set times. All questions about school transport should be referred to School Transport at Lincolnshire County Council.

ACTIVITIES WHERE THERE MAY BE A CHARGE

We may charge for some activities that take place outside of the school day. The Executive Principal will decide when this is appropriate. Where we make a charge, the total collected will not exceed the cost of providing the activity and no parent/carer will be asked to subsidise the cost to other pupils by paying more than an amount equal to the total cost of the activity divided by the number of pupils participating.

School Lunches

School lunches are charged at £2.20 a day. This can be paid for by cash or cheque at your child's centre. If your child is eligible for free school lunches then they will be provided with a cooked lunch free of charge.

Hardship

No pupil will be discriminated against if financial circumstances prevent parents/carers from paying for an activity that takes place outside of a school day. In these circumstances we may choose to subsidise, in full or part, charges for certain activities and pupils, as determined by the governing body, advised by the Executive Principal/Head of School. The circumstances in which concessions are applied will be subject to the application of a principle of equality of access to opportunities. There may be occasions on which differential fees are levied in response to the identified financial hardships that would otherwise prevent equality of access. On occasions, if there are insufficient contributions towards a trip or activity it may not take place.

Residential Activities

The school may charge pupils an amount up to the full cost of board and lodging on residential activities. An additional charge may be made for travel costs, although a voluntary contribution may be sought. The charge made for travel will cover the unit cost per pupil, no paying pupil will be required to subsidise the cost of non-paying pupils.

Damage and Loss to Property

A charge will be levied in respect of wilful damage, neglect or loss of school property (including premises, furniture, equipment, books or materials). The charge will be the cost of replacement or repair or a lower cost may be set at the discretion of the Executive Principal/Head of School.

If you require any further information, please contact the academy.